

**CITY OF MATTOON, ILLINOIS**  
**CITY COUNCIL AGENDA**  
**January 18, 2022**  
**6:30 PM**

**6:30 PM BUSINESS MEETING**

Pledge of Allegiance

Roll Call

Electronic Attendance

**CONSENT AGENDA:**

*Items listed on the Consent Agenda are considered to be routine in nature and will be enacted by one motion. No separate discussion of these items will occur unless a Council Member requests the item to be removed from the Consent Agenda. If an item is removed from the Consent Agenda, it will be considered elsewhere on the agenda for this meeting. Prior to asking for a motion to approve the Consent Agenda, the Mayor will ask if anyone desires to remove an item from the Consent Agenda for public discussion.*

1. Minutes of the Special & Regular Meeting January 4, 2022.
2. Bills and Payroll for the first half of January, 2022.

**PRESENTATIONS, PETITIONS AND COMMUNICATIONS**

*This portion of the City Council meeting is reserved for persons who desire to address the Council. The Illinois Open Meetings Act mandates that the City Council may NOT take action on comments received on matters that have not been identified on this agenda, but the Council may direct staff to address the topic or refer the matter for action on the agenda for another meeting. Persons addressing the Council are requested to limit their presentations to three minutes and to avoid repetitious comments. We would also ask you to state your name and address for the record as well as stand when speaking.*

**Bid Opening: Sale of Property located at 33 Westwood**

**NEW BUSINESS**

1. Motion – Adopt Resolution No. 2022-3172: Approving a Federal Funding Agreement for the resurfacing of DeWitt Avenue from 14<sup>th</sup> Street to Logan Street; and authorizing the mayor to sign the Local Public Agency Agreement for Federal Participation document. (Phipps) [19-00309-00-RS]
2. Motion – Adopt Resolution No. 2022-3173: Approving MFT funds in the amount of \$438,000 for the resurfacing of DeWitt Avenue from 14<sup>th</sup> Street to Logan Street; and authorizing the city clerk to sign the resolution. (Phipps) [19-00309-00-RS]
3. Motion – Approve Council Decision Request 2022-2205: Approving the final 2021 MFT Street Maintenance Expenditure Statement in the amount of \$517,719.75; and authorizing the Public Works Director to sign the Municipal Maintenance Expenditure Statement. (Phipps) [21-00000-00-GM]
4. Motion – Adopt Resolution No. 2022-3174: Appropriating \$616,100 of Motor Fuel Tax funds for the 2022 Street Maintenance uses; approving the 2022 MFT Street Municipal Estimate of Maintenance Costs Statement in the amount of \$616,100; and authorizing the Public Works Director and city clerk to sign the documents. (Phipps) [22-00000-00-GM]

**5. Motion – Approve Council Decision Request 2022-2206: Approving the plans and specifications to rebuild one of the secondary clarifiers at the Wastewater Treatment Plant. (Closson)**

**6. Motion – Approve Council Decision Request 2022-2207: Approving the employment of Angela D. Cortez to full-time employment status in the City Clerk’s Office as an Administrative Assistant I-3, effective January 24, 2022, pending drug testing and background checks. (Hall)**

**7. Motion – Approve Council Decision Request 2022-2208: Approving an \$1,000 grant by the Tourism Advisory Committee from FY21/22 hotel/motel tax funds to the Rabbit Renegades RBA in support of the Rabbit Renegade Valentine’s Rabbit Show to be held on February 11-12, 2022; and authorizing the mayor to sign the agreement. (Cox)**

**8. Motion – Approve Special Ordinance No. 2022-1800: Approving an interest rate and terms for a \$50,000 loan from the Revolving Loan Fund to Harold’s Cleaners for capital equipment purchase. Applicant: Todd Hood (Graven)**

**9. Motion – Approve Council Decision Request 2022-2209: Authorizing the employment of James Hefley as a probationary firefighter for the Mattoon Fire Department effective February 12, 2022 or sooner, contingent upon successful completion of background, physical and psychological exams. (Cox)**

**10. Motion – Adopt Resolution No. 2022-3175: Approving the continuance of a Local State of Emergency due to the Coronavirus (COVID – 19). (Hall)**

**DEPARTMENT REPORTS:**

**CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT  
CITY ATTORNEY  
CITY CLERK  
FINANCE  
PUBLIC WORKS  
FIRE  
POLICE  
ARTS AND TOURISM**

**COMMENTS BY THE COUNCIL**

**Recess to closed session pursuant to the Illinois Open Meetings Act for the purpose of the discussion of the appointment, compensation, discipline, performance, or dismissal of specific employees of the City or legal counsel for the City. (5ILCS/20 (2)(C)(1)); collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS 120 (2)(C)(2)); litigation which is affecting the City and an action is probable or imminent (5ILCS 120 (2)(C)(11)); and the review of minutes of meetings lawfully closed for purposes of the semi-annual review as mandated by Section 2.06 (5 ILCS 120(2)(c)(21)). (Hall)**

**Reconvene**

**11. Motion – Adopt Special Ordinance No. 2022-1801: Approving a four-year contract renewal of the collective bargaining agreement with the Mattoon Firefighters Association, Local 691, IAFF, AFL-CIO. (Cox)**

**12. Motion – Approve Council Decision Request 2022-2210: Authorizing release of minutes appropriate for disclosure from meetings in closed sessions of the City Council and destruction of disclosed executive session minute audio recordings through June 2020. (Hall)**

**Adjourn**

## Virtual City Council Meetings Details

August 12, 2021

Due to the Covid-19 “Coronavirus” pandemic, regular and special meetings of the City Council will continue to be held in a “virtual” meeting room. This will allow for safe participation by elected officials, departmental managers, and any citizen interested in attending.

Cisco WebEx hosts the virtual Council Chamber. Join the meetings using the information shown below.

Visit the [City Council Meeting page](#) to view the agenda for upcoming meetings.

The next City Council meeting is scheduled for **6:30 PM – 8:30 PM** on **Tuesday, January, 18 2022.**

### January 18, 2022 Virtual Meeting Details: Regular City Council Meeting

At no sooner than 6:20 p.m., visit the Cisco WebEx meeting site by clicking the link below.

<https://bit.ly/MattoonCC220118>

Meeting number (access code): 2555 395 9910

Meeting password: 20819

### Additional Instructions

Join meetings by telephone by **dialing 415-655-0001** and use the **meeting number** and **password** shown above.

Participants may be muted when initially connected to the meeting.

If using a phone to call in, you can press **\*6** to unmute and mute yourself when public comment is invited.

If you wish to be heard during the public comment portion of the meeting, or wish to comment during the discussion period on an open motion, you need to send your comments in advance to the City Clerk’s office. Your comments will be read into the record, or you will be called upon to speak at the appropriate time. Contact the City Clerk’s office before 4:00 p.m. on the day of the meeting by calling 217-235-5654 or by sending an email message to [cityclerk@mattoonillinois.org](mailto:cityclerk@mattoonillinois.org). NOTE: All those speaking during the meeting must first identify themselves by providing their full name for the record.